



Application for Admission

APPLICANT DETAILS

Surname _____

First names _____

Preferred name _____

Date of birth _____ Age _____

Unabridged Birth Certificate no. _____

Place / Country of birth _____

Identity / Passport number _____

Nationality _____

Religious denomination _____

Home language _____

Residential address _____

Country of residence _____

Proposed entry year and month _____

Present school and grade _____

Previous schools attended _____ 20__ - 20__

Boarding Required (Gr. 8-12) Weekly Full / Termly None

Waitlisted at other schools? Yes No

Please list _____

Where did you hear about St Cyprian's School? Word of mouth Media Internet Other

FAMILY CONNECTIONS

Siblings at St Cyprian's School	NAME	SCHOOL	GRADE	YEAR

Siblings waitlisted at SCS _____

Siblings at other schools _____

St Cyprian's School Alumnae	NAME	RELATIONSHIP	YEAR



PARENT / GUARDIAN DETAILS

PARENT / GUARDIAN 1

PARENT / GUARDIAN 2

Relationship to applicant	_____	_____
Surname	_____	_____
Initials	_____	_____
First names	_____	_____
Title	_____	_____
South African ID number	_____	_____
Foreign Passport number	_____	_____
Date of birth	_____	_____
Nationality	_____	_____
Marital status	_____	_____
Reside with student?	_____	_____
Religious denomination	_____	_____
Residential address	_____	_____
	_____	_____
Postal code	_____	_____
Country	_____	_____
Postal address	_____	_____
(If different from above)	_____	_____
	_____	_____
Postal code	_____	_____
Country	_____	_____
Home telephone	_____	_____
Work telephone	_____	_____
Cellphone	_____	_____
Home e-mail	_____	_____
Work-email	_____	_____
Profession	_____	_____
Business name	_____	_____
Business address	_____	_____
	_____	_____
	_____	_____
Position Held	_____	_____

REFERENCES

NAME

CONTACT DETAILS

Family	_____	_____
Non-family	_____	_____

OTHER

Special education needs	_____

Any current medical problems	_____

APPLICATION FOR PLACEMENT

1. Introduction

- 1.1 The school's physical environment, facilities and resources limit its ability to provide high quality education to students with special educational needs, whether due to neurological barriers, hearing impairments, visual barriers, physical barriers, behavioural or emotional barriers or any other medically assessed special need. The parent/guardian is required to inform the school in writing, prior to the enrolment, of any special educational needs of the applicant known to them. Should the student be enrolled at the discretion of the school, the parent undertakes to work closely and co-operatively with the school to provide any and all support required. Should the school, at its sole discretion, NOT be able to continue to support the special educational needs of the student, it will have the power to cancel this contract of enrolment with due notice.
- 1.2 On receipt of this form, the applicant's name will be placed on file. Please note that this is the first step of the enrolment process and application does not guarantee a placement at the school.

2. Offer of Placement

- 2.1 Acceptance of an offer of place will require the applicant to complete and submit the Contract of Enrolment. Boarders also have to submit the Katherine House Contract of Enrolment. Please note that the following payments will be required to confirm enrolment:
- 2.2 A once-off School Enrolment Fee of R20 000.
No student will be admitted to the school/boarding until the Enrolment Fee has been paid in full.

3. Conditions of Enrolment

- 3.1 School fees are payable in advance, on an annual, termly or monthly basis. See Annexure A for the detailed Fee Schedule and payment options.
- 3.2 Written notice of one full term is required should the parent/guardian wish to withdraw a student from the school. Should notice be received in the middle of a term for the end of term, the following term's fees will be due in lieu of notice.
- 3.3 By signing this application form, the parent/guardian gives consent for a credit check to be carried out if required.
- 3.4 The applicant undertakes to comply with the requirements set out in the Contract of Enrolment.

4. Protection of Personal Information

Where St Cyprian's School receives any personal data as defined by the Protection of Personal Information Act, it shall ensure that it fully complies with the provisions of the Act and only deals with the data to fulfil its obligations under the contract.

5. General Information

- 5.1 This document must be returned to the Admissions Manager at St Cyprian's School and an Application Fee of R500 must accompany the application document. Should you wish to do an EFT, proof of payment must be attached. This Application Fee covers the cost of the administration of the application, including placement on the waiting list, should there not be a placement available immediately.
- 5.2 The following supporting documents MUST be attached to this application form. Alternatively, they can be emailed to admissions@stcyprians.co.za:
- 5.2.1 Proof of payment of the R500 application fee;
- 5.2.2 A copy of the applicant's latest final end-of-year school report;
- 5.2.3 Certified copies of her unabridged birth certificate and passport (where applicable);
- 5.2.4 Certified proof of both parents' identification;
- 5.2.5 Professional reports relating to special education needs (if applicable).

I/we, the legal guardian/s of the above- named student, understand that this application will be registered once this form is returned to the school, together with the Application Fee of R500 and the required documents, as stipulated under Conditions of Enrolment.

SIGNED _____ FIRST PARENT / GUARDIAN DATE _____

SIGNED _____ SECOND PARENT / GUARDIAN DATE _____